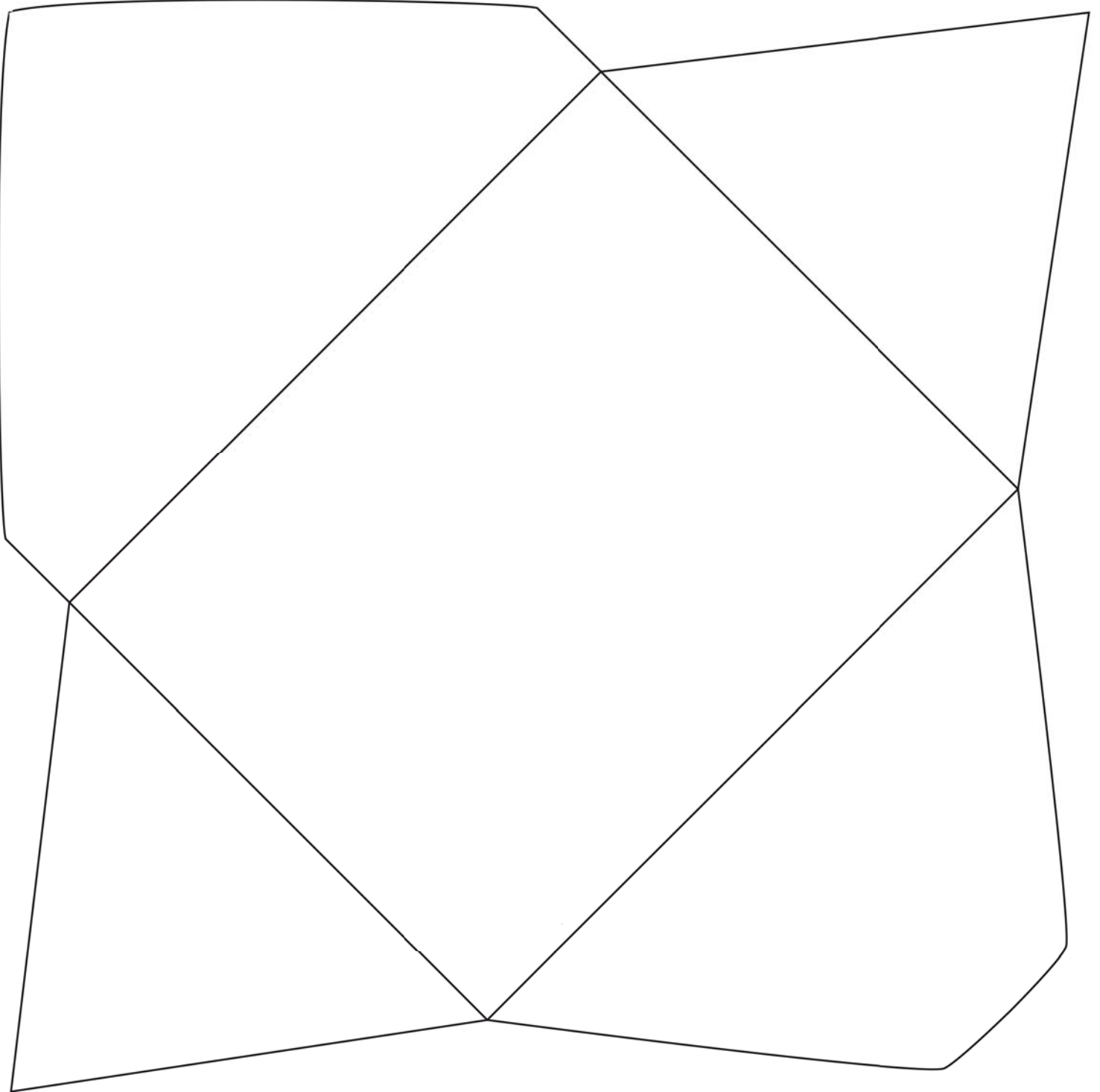


Top



Bottom

## Envelope Instructions:

1. Cut out the envelope on the solid black line. Make sure your cuts are straight, so the envelope will fit together properly.
2. Turn the envelope with the printed side up.
3. Fold the side flaps over on the black lines. Next, fold the bottom flap up on its black line, and fold the top flap down on its black line. If you need help folding on the line, put a ruler or straight edge on the line while folding.
4. Unfold the top flap. Pay attention to where the bottom flap overlaps the side flaps. This is where you need to put the glue.
5. Unfold the bottom flap and put glue along the edges where they overlap the sides.
6. Now fold the bottom flap over the side flaps and press. Make sure that you don't get any glue on the inside of the envelope.
7. Wait for glue to dry before inserting your card.
8. Insert your card, glue it shut (carefully) and it's ready to send!

Since there is plenty of extra edge on the top flap, for variety, try using craft scissors with fancy edges to dress it up.